



**WE ARE
GROWING**

About Us

The South Pacific Stock Exchange (SPX) is the only Securities Exchange in Fiji. The SPX is licensed and regulated by the Reserve Bank of Fiji and our primary focus is to develop a vibrant and well-regulated stock market that is accessible to all Fijians as well as regional and international participants.

Position Required

We are currently looking for a dynamic and a highly motivated person to fill the position of **Clearance & Settlements Officer**. The successful applicant will be responsible for:

- ✕ Carrying out clearance and settlement of all trades executed on SPX
- ✕ Liaising with brokers to ensure timely receipt of settlement payments and necessary documentation
- ✕ Conducting data entry for market and financial analysis
- ✕ Reviewing settlement processes and streamlining where applicable
- ✕ Coordinating with Markets & Financial Analyst and Compliance Officer for market operations and surveillance purposes

Minimum Requirement

The successful applicant shall:

- ✕ Possess a Degree in Accounting & Finance or any other related areas
- ✕ Be flexible and stress resistant and have good communication skills, verbal and written

A good working knowledge Fiji's capital markets would be an added advantage.

How to Apply

Applications for the above position clearly marked as "Clearance & Settlements Officer" together with detailed curriculum vitae, academic transcripts and references shall be addressed to: *The Chief Executive Officer, South Pacific Stock Exchange Pte Ltd, GPO Box 11689, Suva* or hand delivered to *SPX Office at Shop 1 & 11, Sabrina Building, Victoria Parade, Suva* or e-mailed to info@spx.com.fj.

Applications must be received no later than 5pm on Friday, 29th November 2019

"SPX IS AN EQUAL OPPORTUNITY EMPLOYER"